

*** URGENT ***

From: Nivar, May on Thu, Jul 10, 1997 12:49 PM

Subject: IBE Materials

To: Lewis, Pete(GMRA)

Pete,

In preparation for a community event (Indiana Black Expo,) I need you to arrange shipment of some materials (some you may be happy to see go.)

Please ship the following to arrive on or before Wednesday:

1 case of ashtrays (72)

5 cases of caps (720) only if your inventory permits

Address is:

St. Clair Warehouse

2123 Fletcher Avenue

Indianapolis, IN 46203

Attn: Club Benson & Hedges

HOLD FOR PHOENIX MARKETING

Separately, please ship to arrive on or before Wednesday:

12 cases beach bags (720)

700 cigarette cases

700 or p/f over 700 of portable brass ashtrays (both sizes)

Address is:

Embassy Suites Hotel

110 W. Washington Street

Indianapolis, IN 46204

Attn: Yvette Robinson, Guest

tel: 317-236-1800

Please let me know if everything is doable. Thanks!